

ADVANCING FUTURES BURSARY New Student APPLICATION

All sections of this application form must be completed before it can be reviewed. Applications received AFTER application deadlines will NOT be eligible for funding. Incomplete applications will be returned and not processed.

NOTE: Applications to attend a post-secondary school at any time during the year must be received on or before June 1.

Before applying for funding you must have submitted an application to attend an educational institution.

Please Note: *Advancing Futures* applications take 6 – 8 weeks to process. All sections of this application form must be completed before it can be reviewed.

The personal information collected on this form will be used to review your eligibility for the *Advancing Futures* bursary.

Completed application forms can be:

1. faxed to (780) 644-6905 or
2. mailed to:

Advancing Futures bursary program
10 Floor, Sterling Place
9940 – 106 Street
Edmonton, Alberta T5K 2N2

If you have questions about the *Advancing Futures* bursary program or this application form you can:

1. call (780) 415-0085 (for long distance first dial 310-0000)
2. e-mail advancing.futures@gov.ab.ca or
3. visit www.advancingfutures.gov.ab.ca.

A sample of a completed application form is located at www.advancingfutures.gov.ab.ca.

PERSONAL INFORMATION (MANDATORY)

LAST NAME: FIRST NAME:

ADDRESS (including apartment number):

CITY: PROVINCE: POSTAL CODE:

HOME PHONE NUMBER: CELL PHONE NUMBER:
() ()

E-MAIL BIRTH DATE (MM/DD/YY):

GENDER: SOCIAL INSURANCE NUMBER
 Male Female (*REQUIRED):

HAVE YOU RECEIVED PREVIOUS *ADVANCING FUTURES* FUNDING? Yes No

HOW LONG HAVE YOU LIVED AT THE ADDRESS ABOVE?
 less than three months three months to six months
 six months to one year over a year

NOTE: If you change your personal information, such as your address, phone number or e-mail during the bursary year you must contact the *Advancing Futures* bursary program IMMEDIATELY!

DEPENDANT CHILDREN

Complete for all of your dependant children **living** with you. Please include a Birth Certificate or Guardianship Papers for all dependant children (first application only):

LAST NAME: FIRST NAME: BIRTHDATE (MM/DD/YY):

LAST NAME: FIRST NAME: BIRTHDATE:

LAST NAME: FIRST NAME: BIRTHDATE:

FEES FOR CHILD CARE:

If you require child care, you must submit a Child Care Confirmation form. Forms are located at www.advancingfutures.gov.ab.ca.

EDUCATIONAL INFORMATION

Please include a copy of your confirmation of enrollment, conditional acceptance or acceptance from your school (confirmation should include tuition costs, as well as the courses you are enrolled in).

TERM(S) APPLYING FOR:

Fall Winter Spring Summer

PROGRAM TYPE:

Upgrading Certificate Diploma Degree

SCHOOL NAME (include Campus Name):

PROGRAM OF STUDY:

TERM START (MM/DD/YY): TERM END (MM/DD/YY):

YEAR OF PROGRAM: First Second Third Fourth

LENGTH OF PROGRAM: _____ Weeks Months Years

ESTIMATED GRADUATION DATE (MM/YY):

PROGRAM STATUS WITH SCHOOL:

Applied Conditionally Accepted Accepted

ENROLLMENT STATUS: STUDENT ID NUMBER:

Full-time Part-time

FEES FOR TUITION (including mandatory charges): FEES FOR MANDATORY BOOKS:

FEES FOR MANDATORY SUPPLIES (include a list of all MANDATORY supplies and for what courses.)

FEES FOR ON CAMPUS RESIDENCE (include number of months in Residence.)

NOTE: Proof of your tuition and mandatory book and supply fees must be provided. Please submit a letter from your school, or a copy/print out of your student account or confirmation from the

school's website as confirmation. **If you do not have this information when applying, please attach a letter indicating when you will forward the missing information to *Advancing Futures*.**

MONTHLY LIVING ALLOWANCE INFORMATION

Recipients will be provided a fixed monthly living allowance based on double occupancy. If you have special circumstances that require extra monthly funding, please submit a letter outlining your needs.

ADDITIONAL INCOME

Have you applied for, or are you receiving, other sources of financial assistance?

Financial assistance includes loans and subsidies through sources including, but not limited to, Alberta Works, Assured Income for the Severely Handicapped (AISH), Persons with Developmental Disabilities (PDD), Employment Insurance (EI), Supports for Independence (SFI), Student Finance or Child and Family Services Authorities.

- No, I do not currently receive additional sources of funding.
- Yes, I currently receive additional sources of funding and I have included the details below.

PLEASE LIST WHAT TYPE(S) OF FINANCIAL ASSISTANCE YOU ARE RECEIVING (example: loan, bursary, scholarship, assistance):

WHAT GOVERNMENT AGENCY OR ORGANIZATION DO YOU RECEIVE THE FUNDING FROM? (Example: AISH, EI SIL, SFI)

HOW MUCH FUNDING DO YOU RECEIVE PER MONTH?

PAYMENT TYPE: (Example: Cash, Direct Deposit)

NAME/PHONE NUMBER OF THE CASEWORKER OR ORGANIZATION YOU RECEIVE FUNDING FROM:

Name:

Phone Number: ()

STATUS OF FUNDING: PAYMENT START DATE (MM/DD/YY)*:

- Applied for
- Currently Receiving
- Approved

PAYMENT END DATE (MM/DD/YY)*:

*Should there be an overlap on the dates that you receive assistance and your school term start and end date, *Advancing Futures* requires a letter from the department or agency providing you with such assistance. This letter must indicate the end date of their services, including the month in which you will receive your final payment.

PLEASE NOTE: *If you are accepted for the *Advancing Futures* bursary, it is recommended that you inform any others from whom you are receiving financial assistance. It can be unlawful to receive multiple sources of funding. In order to avoid any potential offenses as a result of receiving additional assistance from this bursary, please ensure this section is completed accurately. False information may result in the loss of the *Advancing Futures* bursary.*

LEARNING DISABILITIES*

Have you ever been diagnosed with a leaning disability?

- Yes
- No
- I don't recall.

If you checked off YES, what type of learning disability were you diagnosed with?

When was your last assessment completed?

*The information you provide regarding your learning disability will not affect your bursary funding. The information will be used to link you with supports you may need to access through your institution to be successful.

REFERENCE LETTER

As a first time applicant you must attach a signed letter of reference from a significant person in your life. This letter should include the following information about you:

1. Your current situation and your plans for the future and
2. How you would benefit from the *Advancing Futures* bursary.

REFERENCE NAME:

RELATIONSHIP TO APPLICANT: PHONE NUMBER (DAYTIME):
()

READINESS ASSESSMENT

Refer to page three of the application for the Readiness Assessment Tool *Road Trip Survival Kit*. Answer the questions fully and submit them with your application.

WHAT TO INCLUDE IN YOUR APPLICATION

You must complete and include the following information and documents. The *Advancing Futures* bursary program will NOT review incomplete applications.

- Completed application form (please make sure it is signed)
- Proof of registration or enrollment from your school
- Confirmation of your tuition, mandatory books and supplies from your school
- Reference letter (required for first time applicants only)
- Readiness Assessment Tool
- Mandatory supplies list (if applicable)
- Child Care form (if applicable)
 - Birth certificate for dependant children
- Letter from department or agency providing you with financial assistance (if applicable)

DECLARATION AND CONSENT: Please read and sign: The information that I have provided in this application is true, accurate and complete. I am aware that providing incomplete or false information can be considered fraud and will affect my ability to access future funding and may also result in criminal charges. I authorize Alberta Children and Youth Services, other government departments and the school I am or will be attending to share my student information and information in relation to additional sources of funding I am receiving, for the purpose of determining and verifying eligibility for, and general administration of the award for which I have applied. I authorize *Advancing Futures* to contact my reference and other support systems if needed. Information will only be used for management of the *Advancing Futures* award. **I understand bursary payments received from *Advancing Futures* may be taxable. For more information contact Revenue Canada at 1-800-959-8281.**

SIGNATURE:

PRINT NAME:

DATE (MM/DD/YY):

The collection of personal information on this form is authorized under section 8(1) of the Government Organization Act and is managed in compliance with the Freedom of Information and Protection of Privacy Act. Any questions regarding the collection and use of your personal information can be addressed to Family Violence Prevention, Bullying and Youth Strategies, Children and Youth Services.

Advancing Futures bursary

Road Trip Survival Kit

Name: _____

In addition to filling out our application form, as part of the *Advancing Futures* bursary (AFB) approval process, you **MUST** answer these questions to allow AFB to assess whether you are ready and willing to be a student at this point in your life. It will also help you decide on a career path and school that is right for you. Along with your completed application form please submit your *typed* responses to the questions in *part one, two and three* on a separate piece of paper, in addition to your answers to *part four*. On your typed response *label the sections part one, two and three, do NOT submit an essay*. You will find all of the information you need by visiting www.careercruising.com.

Username: Citycentre

Password: ahre

Not Sure What You Want To Do? Once you log in, click on “Explore Assessments” on the left. You will then proceed to “Career Matchmaker.” You will be asked questions based on your likes, dislikes and skills. After the questions, you will be given the option of creating a career profile. Based on your answers, you will be presented with a list of potential careers that would be suitable for you. To narrow this list down, click on “Improve Results: Answer more questions.” Once you have completed all the questions, choose a career that interests you and explore the general information tabs on the left.

Already Have a Program in Mind? Once you log in, click on “Explore Careers” on the left. From there, search for your chosen career (click on “Search by Index”) and explore the occupational profile to answer the questions.

Ready...Set...GO!

PART ONE — Plotting your course

1. My ultimate dream for my education is....
2. In order to achieve my long term educational goal, I need to...
3. It will take me _____ months/years to reach my educational goal.
4. In five years, I see myself...

PART TWO — Navigate your success

1. The specific program that I want to pursue this school year is...
2. The specific people who will support me in being successful are....

PART THREE — Seeing the sights

1. The reason I want to follow this career path is because...
2. I think I would be really good at this job because I am...
3. Some of the challenges or disadvantages of this career are...
4. Once I graduate, I see myself working at...
5. I will probably make about \$_____ a year / \$_____ an hour.

PART FOUR - Arriving at your destination

1. Do you need to upgrade before you are eligible to apply for your program?

I have all of the courses I need to start my program

Or

I need the following courses to start my program: _____

2. The institution (school) that I have applied to/would like to attend this school year is:

I like this school because (please check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> It's close to where I live | <input type="checkbox"/> It offers classes at different times of the day |
| <input type="checkbox"/> It's easy to get to by public transit | <input type="checkbox"/> It has childcare on-site or close by |
| <input type="checkbox"/> I have friends that go there too | <input type="checkbox"/> It has people that I can talk to if I need help |
| <input type="checkbox"/> It has small class sizes | <input type="checkbox"/> I have been to this school before |
| <input type="checkbox"/> It has large class sizes | <input type="checkbox"/> They will help me find a job after I graduate |

3. Two other institutions that offer the program/courses I require are:

A) _____

I like this school because (please check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> It's close to where I live | <input type="checkbox"/> It offers classes at different times of the day |
| <input type="checkbox"/> It's easy to get to by public transit | <input type="checkbox"/> It has childcare on-site or close by |
| <input type="checkbox"/> I have friends that go there too | <input type="checkbox"/> It has people that I can talk to if I need help |
| <input type="checkbox"/> It has small class sizes | <input type="checkbox"/> I have been to this school before |
| <input type="checkbox"/> It has large class sizes | <input type="checkbox"/> They will help me find a job after I graduate |

B) _____

I like this school because (please check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> It's close to where I live | <input type="checkbox"/> It offers classes at different times of the day |
| <input type="checkbox"/> It's easy to get to by public transit | <input type="checkbox"/> It has childcare on-site or close by |
| <input type="checkbox"/> I have friends that go there too | <input type="checkbox"/> It has people that I can talk to if I need help |
| <input type="checkbox"/> It has small class sizes | <input type="checkbox"/> I have been to this school before |
| <input type="checkbox"/> It has large class sizes | <input type="checkbox"/> They will help me find a job after I graduate |