

***Making Space for Children: Child Care Space Creation Innovation Fund
2009 - 2010***

ELIGIBLE EXPENSES LIST (FISCAL YEAR 2009-2010)

| Facilities Expenses | Staffing Expenses | Furnishings/Equipment Expenses | Materials and Supplies Expenses |
|---|--|---|--|
| Only that related to the establishment of new licensed or approved child care spaces. Does not include ongoing operational costs. Expenses must be specific to the physical space required for the provision of child care. | (Only that related to the establishment of new spaces – Maximum of five weeks – does not include ongoing operational staffing costs. | Only relates to the cost of equipping new space to accommodate a group of children. | Only relates to the cost of providing materials and supplies for use with the new spaces. |
| <ul style="list-style-type: none"> • Repairs/Painting • Carpet cleaning/Lighting • Renovations to existing washrooms, kitchen, storage space, playrooms • Upgrades or renovations to make the space accessible • Outdoor play ground equipment • Fencing of outdoor play space • Initial advertising for new spaces (Limit \$2,000) • Building/Fire Inspections Costs • Architect fees • Licence Application Fees <p>Applicant must submit a detailed breakdown of each facility expense with application.</p> | <ul style="list-style-type: none"> • Hiring of a consultant or reassignment of a staff member on a temporary basis (maximum of one week) to write a program plan (not the grant application.) • The allocation of a staff member to manage the purchase of toys and equipment. (Maximum of two weeks total time.) • Staff time to plan and arrange the new space and complete program plans. (Maximum of two weeks.) <p>Applicant must submit a detailed breakdown of all staffing costs with application.</p> | <ul style="list-style-type: none"> • All expenditures related to purchasing and installing equipment (i.e., tables, lockers, dividers, shelving, etc) that will facilitate effective use of the new space. • Travel expenses incurred for shopping and pickup cannot exceed 5% of the total cost of purchases of materials and supplies and furnishings and equipment. • Office and/or staff room furniture. • Kitchen equipment including appliances. <p>Applicant must submit a detailed breakdown of all furnishing and equipment costs with application.</p> | <ul style="list-style-type: none"> • An initial purchase of program-related materials and supplies including, but not limited to: • Arts and crafts supplies; • materials to support cultural learning; • Equipment related to the provision of activities (i.e., puzzles, games, toys, blocks, etc); and • Computers and related software for use by children only. <p>Digital cameras, photo printers, memory cards for programming purposes only.</p> <p>Applicants must submit a detailed breakdown of all materials and supplies costs with application.</p> |
| <p>Family Day Home Agencies</p> <ul style="list-style-type: none"> • Costs associated with marketing or advertising to recruit new providers • First Aid Training, for new providers • Cost of one initial visit for approval to a maximum of 8 hours for the visit including travel time • Cost of Criminal Record Checks, for new providers • Equipment including toys, materials and safety improvements to provider's home. | | | |
| <p>INELIGIBLE EXPENSES List (Fiscal Year 2009-2010)</p> <p>The following expenses are NOT eligible for funding under the <i>Making Space for Children: Child Care Space Creation Innovation Fund</i>:</p> <ul style="list-style-type: none"> ▶ Photocopiers ▶ Fax machines ▶ Cleaning supplies ▶ Office computers and related software and hardware ▶ Vehicle purchase or lease ▶ Laminating Machines ▶ Digital cameras if used for other than programming ▶ Telephones and/or monthly rental costs ▶ Business/Liability/Mortgage insurance ▶ Vehicles(lease or own) ▶ Vehicle insurance ▶ Rent/Mortgage ▶ Office supplies/paper/postage ▶ Utilities ▶ Web page design and maintenance ▶ Debt and deficit reduction ▶ Celebrations/anniversaries/festivals ▶ Field trips/tours ▶ Renovations to space not specifically for the purposes of child care (i.e., deck) ▶ Renovations that extend the life of the facility (i.e., roof repairs) ▶ Incentive grants to family day home providers for the creation of a space, similar to the Staff Attraction Incentive ▶ Any eligible expense incurred before the grant is received by the CFSA (other than feasibility studies) | | | |